

**Faculty Executive Committee Meeting**  
**October 24, 2017**  
**3:00 pm-4:56 pm in RFK 202**  
**Minutes**

**Faculty Executive Committee Members Present:** Philip Pecorino (Chair), Edmund Clingan, Margot Edlin, Marvin Gayle, Ted Rosen, Alicia Sinclair and Cheryl Spencer.

Other Members of the Faculty Present: None

The Chair called the meeting to order at 3:05 pm.

1. Proposed Agenda

The proposed agenda was approved.

2. The minutes of the Faculty Executive Committee (“the Committee”) meeting of October 12, 2017 were approved by a vote of 7 to 0.

3. The Treasurer, Margot Edlin, reported that the beginning balance in one FEC account was \$4,123.38 and the current balance is \$2,720.00. Disbursements have been made to Ivarone for food for the October 25, 2017 faculty meeting in the amount of \$1,200.00, to Marvin Gayle as reimbursement for the Survey Monkey cost for conducting the faculty survey this semester in the amount of \$408.00 and to Metropolitan for coffee, tea, water, etc, for the October 25, 2017 faculty meeting. In addition, in the second FEC account the balance is \$9,593.75. The Treasurer also reported additional checks for dues from faculty in the approximate amount of \$880.00 have been received and not yet deposited. The Treasurer also reported that the Chair, the Secretary, Ted Rosen, and herself went to Chase on October 24<sup>th</sup> to attempt to open a checking account with Chase and that the three of them will return to Chase tomorrow to open such account. A motion was made and unanimously approved to authorize the opening of a checking account in Chase in the name of “Faculty Association”. A second motion was made and unanimously approved to authorize the Chair, the Treasurer and the Secretary to be the authorized signatories on such account.

4. Chairperson’s Report

The Chairperson presented his report as follows:

Progress on improving upon the GUIDELINES FOR CREATING AND POSTING ALL QUEENSBOROUGH COMMUNITY COLLEGE FLYERS was discussed. A communication was sent to Vice-President Di Dio requesting that the FEC be involved and consulted with respect to any revisions of these guidelines.

There was discussion of the communication sent to the CODC regarding a further meeting between the CODC and the FEC.

The issue of the Five Year Rule was discussed and the need to clarify whether there is such a rule.

The Chair reported on the Recognition of Service Ceremony and a communication received by the Chair in regard to such ceremony.

5. The issue of parking was discussed. Vice-President William Faulkner will meet with the FEC on November 16, 2017 at 3 pm to discuss the parking situation.

6. There was a discussion of the advantages and disadvantages of creating the new position of Faculty Executive Committee Associate. It was agreed that the vote to approve such positions would be tabled for one month to

the Committee's meeting of November 28th. An announcement that the Committee is considering the creation of such a position would be made at the October 25<sup>th</sup> faculty meeting and faculty would be invited to comment on the idea.

7. There was discussion of the communication to be made to President Call requesting that candidates in searches for various positions where one of the candidates for such positions sought to be filled is currently in that position in an acting capacity or is fulfilling the duties of such position while occupying a related position be told that one of the candidates for the position is in that position in an acting capacity or fulfilling the duties of the position while occupying a related position. A draft of the substance of such proposed communication to President Call was discussed.
8. Report on FEC website- FEC agenda and minutes and semester reports and the Committee's and faculty meeting materials – It was discussed that Marvin Gayle is in contact with Dave Moretti and is trying to bring the Committee's website current. The delay in being able to do this is because the website and other similar College websites must be made ADA compliant.
9. October 25, 2017 Faculty Meeting – There was a review of the preparations for the October 25, 2017 faculty meeting. There was discussion of the physical arrangements, the arrival and set-up of the food for lunch and the arrangements for the acceptance of food donations by the faculty for the food pantry. There was discussion of the panel discussion on the topic of predatory journals and the questions and the handling of questions with respect to such panel discussion. The members of the panel will be Dean of Faculty, Sandra Palmer, Dr. Joseph Culkin, Chairperson of the Social Sciences Department and a faculty member from the Library. There will also be a written statement from the CUNY Office of Research. It will be announced that the FEC is considering making a statement on the subject of predatory journals and a draft proposed statement will be read to the faculty at the meeting and comments on whether the FEC should issue such a statement and on the draft proposed statement will be invited.
10. Requests of Academic Senate Committees – Request for Academic Senate Committees on Parking – Requests for Academic Senate committees to report on parking was discussed.
11. Possible Request to Provost: Assessment of impact of changes in remediation placement. There was a discussion of the need to assess the impact of changes in remediation placement. The Chair will draft a statement/proposed communication to the Provost.
12. Assessment on the effectiveness of HIPS, Honors, WI, ePortfolios, Global Studies, Online Instruction - There was a discussion of the need to assess HIP's. Margot Edlin's communication to Victor Fichera on what information is available that might be deemed an assessment of HIP's and, if there is no such information, whether or not there are plans to conduct such assessment and the reply were discussed.
13. There was discussion that no reply had been received from Vice-President Di Dio to the request that had been sent to him that the FEC be involved and consulted with respect to any revisions of the GUIDELINES FOR CREATING AND POSTING ALL QUEENSBOROUGH COMMUNITY COLLEGE FLYERS. There was discussion of sending a follow-up communication ( a draft of which had been prepared by the Chair) to the Vice-President.
14. Review of Governance Plan and Faculty Bylaws – There was a discussion of possible recommendations of changes/amendments to the College's Governance Plan and the Faculty By-Laws. Certain specific possible changes, including prohibiting a faculty member from holding certain specified governance positions while simultaneously holding certain other specified positions and recall and/or removal provisions and the grounds for same, and the right of CLTs to vote in departmental elections were discussed. Edmund Clingan and Ted

Rosen will review the Governance Plan and Faculty By-Laws and will recommend to the Committee by January 31, 2018, changes/amendments, if any. Ted Rosen is also examining whether or not current ARC procedures comply with due process.

15. Old Business – There was no other old business matters discussed.

16. New Business –

There was discussion about how the new members of the Committee felt the experience of being a member of the Committee and participating in the work and activities of the Committee compared with their prior understanding of the nature of the role and experience of a member of the Committee.

The meeting adjourned at 4:56 pm.

Respectfully submitted,

Ted Rosen,

Secretary